



RAJENDRA UNIVERSITY
PRAJNA VIHAR, BALANGIR – 767002, ODISHA
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No.1048/ RUB

Date: 21.07.2025

//Quotation/Tender Call Notice//

Sealed **Quotation/Tender** is invited from interested reputed software firm(s) for providing Examination Management System which shall conform to the terms & conditions for official use of Controller of Examination section, Rajendra University, Balangir. The tender completed in all respect should reach to the "office of the Registrar, Rajendra University, Balangir on or before 31.07.2025 by 1.00 P.M. and shall be opened on the same day at 5.00 P.M. in the presence of the interested bidders or their authorized representations in the office chamber of the Registrar, Rajendra University, Balangir. If the office happens to be closed due to subsequent declaration as holidays by Government or local authority on the date of receipt / opening as specified above, the Quotations shall be received/opened on the next working day at the same specified time and venue.

Technical Specification: -

1. The Examination Management System is web based.
2. The University has reserves all rights for the examination management system.
3. The examination automation website must provide the following service-
 - a) Student Registration, Registration Card Generation, Apaar ID
 - b) Implementation of NEP 2020 in EMS
 - c) Multiple IDs generation for University, affiliated colleges, valuation zones, students, EMHs or any other IDs as required by University from time to time.
 - d) University Examination Notifications.
 - e) Online different fees collection & report generation.
 - f) Online Form Fill-up, Exam. Roll Number Generation, CNR generation, Admit Card, Question Paper Requirement, Coding/De-coding/Online Mark Foils & Mark Entry, all related reports.
 - g) Result Processing, Tabulation Register, Semester Grade Sheet/ Mark Sheet, Provisional Certificate-cum-Grade Sheet/ Mark Sheet, Final Degree Certificate
 - h) Generation of different result statistics & Toppers List
 - i) Upload the marks of all students in Digi Locker/NAAD portal.
 - j) Online apply of Original/Duplicate - Migration Certificate/Certificate/ Grade Sheet/Mark Sheet/Registration Card/Migration Certificate and generation of the same.
 - k) Other service related to examination automation as and when required by the University.

Eligibility Criteria of the Service Provider/ Software Firm: -

1. Minimum 15 years of experience in Examination Automation.
2. Work experience in Affiliated Universities regarding Examination Automation.
3. Web based examination ERP application (Developed by the organization).

Cost of Examination Management System offered by the Firm:-

Value of consultancy work is **Rs. 96** per students. Students capacity per semester is approximately 8000

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Selection Process :-

All quotations will be opened before the Technical Committee on 31.07.2025 (03.00 PM). The proprietor of the firm or his/her representative may present during the time of opening of quotations. The Service Provider or Software Firm should fulfil all the eligibility criteria followed by supporting documents. The shortlisted firms may give presentation or documentation on approach of EMS based on the technical specifications. All the data will be scrutinized by the Technical Committee and based on their report the Firm will be selected to provide the service. The selected firm must provide the service within 7 days of receipt of work order failing which order may be cancelled and preference will be given to the subsequent Firm. An agreement between the selected firm with the University shall be followed.

Payment Terms: Payment will be made within 30 days of receipt of the bills.

Term of Service: The EMS is valid for 5 years from the date of implementation and further it will be extended for a period of 3 years subject to satisfactory performance of the firm.

Financial Terms & Conditions

1. The firm must not have been blacklisted by any Government Departments/ PSUs/ Autonomous body.
2. Responding Firms/Company's average annual turnover during last three financial years as on 31st March' 2025 must be minimum Rs. 5 Crore. This turnover should be on account of IT/ITES services and implementation only.
3. The bidders must have successfully developed and implemented the following numbers of online applications, IT/ITES services, or IT consulting projects for any government department, Government Agency or PSU within the last 5 Years as of 31st March'2025.
 - a) At least one project value at Rs. 30 Lakhs or more related to University system aligned with New Education Policy (NEP) guidelines.
 - b) At least two projects value at Rs. 20 Lakhs or more each involving Management Information System (MIS) with integrated payment system.
4. The service provider shall have a valid GST registration to participate in the tendering.
5. A sum of **Rs. 38,400/-** (Rupees Thirty eight thousand four hundred only) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the "Comptroller of Finance, Rajendra University, Balangir" and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to the unsuccessful bidders.
6. A sum of **Rs. 76,800/-** (Rupees Seventy six thousand eight hundred only) shall be deposited as performance security, by the successful bidder awarded with the contract.
7. Bid Security(EMD) should be refunded to the successful bidder on receipt of performance security.
8. The **Quotation/Tender** should be submitted in the form of **Technical & Financial bid** in the prescribed format and should be submitted separately in sealed cover. Both the bids should be put in one cover and the cover should be super scribed as "Quotation/Tender for EMS". The envelope containing Technical Bid should be super scribed as " Quotation/Tender for EMS - TECHNICAL BID" and the envelope containing Financial Bid should be super scribed as " Quotation/Tender for EMS – FINANCIAL BID".
9. Incomplete bids or bids not in prescribed format or without required documents will be rejected.
10. The financial bid with any cuttings, over writings or correction is liable to be rejected.
11. The authority reserves the right to accept or reject any or all bids without assigning any reason thereof.

Registrar

Rajendra University, Balangir