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13.06.2025

GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT
BHUBANESWAR

Ext.
PA-12 VC

NO. HED-UE-MISC-0014-2025-28754/HE, dtd. 03/06/2025

Advertisement for appointment of Vice-Chancellor of State Public Universities of Odisha under Higher Education Department

Applications are invited from eligible applicants below 66 years as of 01.12.2025 (i.e. **born on or after 02.12.1959**) for the position of Vice-Chancellor in **13 Public Universities, of Odisha** as listed at Annexure-A. The applicant should be a distinguished academicians of proven academic and administrative excellence and a well-rounded personality with a minimum of 10 years of experience as Professor in a University system or 10 years of experience in an equivalent position in reputed research and / or academic organization.

The post carries a fixed pay of Rs. 2,10,000/- (Rupees two lakhs and ten thousand) with Special Allowance of Rs. 11,250/- per month and other usual allowances such as Dearness Allowance. Provision of pay protection is applicable for candidates belonging to Central or State Government Public University or Institution. The tenure of the Vice-Chancellor will be four years from the date he/she assumes office or till he/she attains 70 years of age; whichever is earlier.

Instructions for Submission of Application for the Post of Vice-Chancellor of Public Universities

Applicants are advised to strictly adhere to the following guidelines while submitting their applications:

1. Application Format and Submission Platforms

- o Applications must be submitted **physically in the prescribed format (and digitally in HIMS website of which details shared below)** available for download at the Department's website www.dhe.odisha.gov.in and the websites of the concerned universities.
- o Applicants are also required to fill out the required application digitally in the HIMS Portal available at: hims.odisha.gov.in/Application-for-post-of-VC.
- o The completed physical application form must be scanned and sent via e-mail in **PDF format only** to hedsec.od@nic.in, with the subject line: **"Application for the post of Vice-Chancellor of Public Universities."**

- After the scanned copy is sent through email, applicants are required to send the hard copy of the application physically to the department at the following address with clear mention at the envelope - "Application for the post of Vice-Chancellor of Public Universities"

▪ **Address:**

Office of Commissioner Cum Secretary, Higher Education Department, Lok Seva Bhawan, Sachivalaya Marg, Bhubaneswar-751001

- The e-mail submission must be accompanied by the physical submission through India Post Speed Post and digitally in the HIMS portal as stated above, failure of which will lead to rejection of the application.

2. Application for Multiple Universities

- Applicants intending to apply for more than one university must submit a **single application** clearly indicating their **order of preference**, with the most preferred university listed first.
- This order of preference must also be clearly specified in the HIMS Module.
- However, the candidates may be asked to appear for interviews for each such university separately for different Universities.

3. Submission Deadline

- Both the **e-mailed application (PDF format)** and the **HIMS Module** must be submitted no later than **23:55 hours on 05.07.2025**.
- **Failure to complete both submissions** (HIMS Module and email) by the specified deadline shall result in **rejection of the application**.

4. Submission of Hard Copy

- In addition to the online submission, a **hard copy** of the same application (as e-mailed), **duly ink-signed** and accompanied by all supporting documents, must be sent by **SPEED POST (India Post) only and not through courier** to the undersigned. Any other mode of submission of application will be liable for rejection.
- The hard copy should reach the Department's office **on or before 10.07.2025**. However, any **hard copy of the applications received after 15.07.2025** will be **rejected**, even if the same is posted before the deadline through email and HIMS Module.

5. Other Conditions

- In case **multiple applications** are submitted by a candidate, only the **last valid submission** digitally submitted on HIMS portal (as per timestamp of the HIMS Module) will be considered. All previous submissions shall be rejected.
- **Late applications** received after the aforementioned deadlines via email, HIMS Module, or Indian Post **will not be considered** under any circumstances.

6. Interview Process

- Shortlisted candidates will be called for an interview before a **three-member Selection Committee**. The **venue and schedule** will be communicated in due course.

Sd/-

Commissioner-cum-Secretary to Government
Higher Education Department
Lok Seva Bhawan, Sachivalaya Marg
Bhubaneswar-751001
Ph.:- (0674) 2536862

Memo No. 28755 /HE Date 03/06/2025

Copy forwarded to the Principal Secretary to the Hon'ble Governor, Raj Bhawan, Odisha, Bhubaneswar-751008 for kind information.

Pahu
3/6/25
Joint Secretary to Government

Memo No. 28756 /HE Date 03/06/2025

Copy forwarded to the Private Secretary to the Hon'ble Chief Minister, Odisha for kind information.

Pahu
3/6/25
Joint Secretary to Government

(P.T.O.)

Memo No. 28757 /HE Date 03/06/2025

Copy forwarded to the Private Secretary to the Hon'ble Minister, Higher Education for kind information.

Pahu
3/6/25

Joint Secretary to Government

Memo No. 28758 /HE Date 03/06/2025

Copy forwarded to the OSD to the Chief Secretary/ PS to Development Commissioner cum Additional Chief Secretary to Government for kind information .

Pahu
3/6/25

Joint Secretary to Government

Memo No. 28759 /HE Date 03/06/2025

Copy forwarded to the Director, I & PR Department, Odisha, Bhubaneswar with a request to publish this advertisement in The Hindu (All India Edition), The Times of India (All India Edition), The New Indian Express (All India Edition), The Sambada (All Odisha Edition) and The Samaja (All Odisha Edition), The Dharitri (All Odisha Edition) positively by **05.06.2025**.

The advertisement cost shall be borne by Higher Education Department and hence, the Advertiser is requested to send the advertisement bills to the undersigned for necessary action at his end.

Pahu
3/6/25

Joint Secretary to Government

Memo No. 28760 /HE Date 03/06/2025

Copy forwarded to all the Vice Chancellors/ Vice Chancellors In- Charge/ Officers on Special Duty of State Public Universities for kind information and necessary action.

Pahu
3/6/25

Joint Secretary to Government

(P.T.O)

Memo No. 28761 /HE Date 03/06/2025

Copy forwarded to the FA-cum-Special Secretary to Govt., Higher Education Department for kind information and necessary action.

Pahu
2/6/25

Joint Secretary to Government

Memo No. 28762 /HE Date 03/06/2025

Copy forwarded to the Branch Officer, IT Section, Higher Education Department with a request to upload this advertisement along with the format of application (copy enclosed) in the Department website **www.dhe.odisha.gov.in** and HIMS portal immediately after publication.

Pahu
2/6/25

Joint Secretary to Government

Memo No. 28763 /HE Date 03/06/2025

Copy forwarded to all the Registrars of all State Public Universities under Higher Education Department for kind information and necessary action.

The Registrars are requested to upload this advertisement along with the format of application (copy enclosed) in the University websites immediately after publication.

Pahu
2/6/25

Joint Secretary to Government

ANNEXURE A

LIST OF THE UNIVERSITIES

- Utkal University, Bhubaneswar
- Ravenshaw University, Cuttack
- Maharaja Sriram Chandra Bhanjadeo University, Baripada
- Gangadhar Meher University, Sambalpur
- Fakir Mohan University, Balasore
- Khallikote Unitary University, Berhampur
- Shri Jagannath Sanskrit Vishvavidyalaya, Puri
- Rama Devi Women's University, Bhubaneswar
- Rajendra University, Bolangir
- Dharanidhar University, Keonjhar
- Vikram Dev University, Jeypore
- Madhusudan Law University, Cuttack
- Maa Manikeshwari University, Kalahandi

N.B. :-

1. The applicant may apply any number of Universities specifying their **order of preference** from the most preferred university at the top of the list to the least preferred university at the bottom of the list.

1.
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13.

2. The interview dates will be fixed for different Universities on different dates in which the applicants are required to attend the interview for each such University separately.

3. No TA/DA will be given by this Department for attending the interview(s).

Format of Application for the post of Vice-Chancellor of Public Universities of Odisha

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required)

Affix the
latest
Passport
Size Photo

1. General Information of Applicant

Name (In Capital Letters)	
Date of Birth (Day/Month/Year)	
Correspondence Address	
Phone No.	Mobile No. : Landline No. :
Email	

2. Present/Immediate past (where the applicant does not hold any position at present) Position

a. Designation	
b. Organization	

c. Pay Scale	
d. Date of appointment to the present post	
e. Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria:

(10 years Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2010 and subsequent modifications)

Sl. No.	Post held	Pay Scale	Organisation	Nature of duties	Experience (In Years and Months)

4. Educational Qualification (In chronological order from latest to Graduation level)

Sl. No.	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.

5. Administrative Experience/Post(s) & responsibilities held

Sl. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From(Date)	To (Date)	
1.	Head of the Department				
2.	Chairman, Board of Studies				
3	Member, Board of Studies				

4.	Dean of Faculty				
5.	Member of Academic Council				
6.	Member of Executive Council				
7.	Member of Professional/ Academic Bodies				
8.	Others (Specify)				

6. (a) Academic/Teaching Experience & responsibilities
(In chronological order from latest to oldest)

Sl. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

(b) Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

(c) Involvement with formulation and/or execution of innovative academic programmes if any

Sl. No.	Nomenclature of Innovative Academic Programmes formulated and/or executed indicating candidate's contribution clearly	Date of approval by Appropriate authorities	Year of Introduction and completion

(d) Important MoUs formulated for academic collaborations:

Sl. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

(e) Position of Chairs:

Sl. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

7. International academic Exposure, if any:

Sl. No.	Post/ Assignment	Organization/ University	Area of Assignment	Duration		
				From	To	In Years & Months

8. Scholarly achievements:

A. Contribution to Journals and Books(Please indicate clearly indexed publications by Scopus or Web of Science)

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the National or International agencies/Advisory Boards	
Others (Specify)	

B. Publications:

B.I. Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications..... ;

Publications in Scopus/SCI indexed Journals :

Cumulative citation Index (Scopus/SCI) :

Sl. No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

B.II. List of articles in popular magazines or newspapers

Total Articles:

Sl. No.	Date	Title	Name of Magazine/ Newspaper

C. Participation and scholarly presentations in conferences:

C.I National

Sl. No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

C.II International

Sl. No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

D. Participation and contribution in National/International Fora in the area of your academic and professional expertise

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify):	International	
	National	

9. Research Projects

Sl. No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

10. Consulting experience:

List key consulting assignments undertaken:

Sl. No.	Client/Organisation's name	Nature of assignment	Duration of assignment

11. Honours /Awards & Fellowships for Outstanding Work:

Sl. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

12. No. of Research Scholars successfully guided:

Name of Programme	Awarded (No.) (Under-progress not to be included)

13. Strengths (in 100 words)

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14. Your Vision for the University (up to 500 Words)

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15. Details of Referees, if any

Sl. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

16. Order of Preferences of the Public Universities as per Annexure A :-

- | | | |
|-----|-----|-----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |
| 7. | 8. | 9. |
| 10. | 11. | 12. |
| 13. | | |

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.

**DECLARATION OF PENDENCY / NON - PENDENCY OF ENQUIRIES /
LITIGATIONS**

I, _____ S/W/ D of _____ presently working as _____
do hereby declare as follows.

1. I am applying for the post of Vice-Chancellor of
_____ University/Universities.
2. I have
 - 2.1 a pending disciplinary proceeding Yes ☐ No ☐
 - 2.2 a pending litigation / criminal case Yes ☐ No ☐
3. The nature / specific offense charged in the pending disciplinary case /
Litigation :
4. The present position of the enquiry / trial :
5. On appeal : Yes ☐ No ☐

I, hereby, declare that all the particulars furnished above by me are true, complete and correct to the best of my knowledge and belief. I also declare that in the event of any information furnished being found false or incorrect at any stage, my application / candidature will be liable to be rejected and if I am already appointed, my services will be liable to be terminated from the post of Vice-Chancellor without assigning any reason thereof.

Sahu
Place:

Date:

(Signature of the applicant)